



Summerside Nursery School Admissions Policy

Once your child is offered a place at Summerside Nursery, they will start in the term after they turn three.

Our Nursery offers full time places, morning places and afternoon places with up to 26 children in our Nursery at any time. Priority is given to families taking full-time places.

The 15 hours of free education entitlement is applicable to everyone. The 30 hour provision is available to parents who are eligible. To be eligible:

- Children must be 3 or 4 years old by 31 March 2017 to be eligible from 1 April 2017;
- You (and your partner if you have one), must each expect to earn at least £115 a week or work more than 16 hours at the National Living Wage, or each expect to earn at least £111 a week or work more than 16 hours at the National Minimum Wage. This means you don't have to actually work 16 hours a week but earn at least the equivalent of these wage rates;
- You (and your partner if you have one), must each expect to earn at least £61.92 a week if you're under 18, £84.80 a week if you're aged 18 to 20 or £52.80 a week if you're an apprentice (either under 19 or in the first year of your apprenticeship);
- You (and your partner if you have one must expect to have an income of less than £100,000 each a year;
- If you are unemployed, you and your partner must become employed within 14 days of applying.

Barnet Council establishes eligibility and will provide a code which you bring to the school. Please see online for more details: <https://www.barnet.gov.uk/citizen-home/children-young-people-and-families/childcare/free-childcare-for-2-3-and-4-year-olds>

We are happy for families to pay to top up their 15 hours to a 30 hours place, including payments from further or higher education institutions so that parents/carers can study. The cost is equal to the Nursery funding available from the Government (£123 per week in March 2022).

Visits to our Nursey provision are welcome prior to applying.

| Morning session | Afternoon session | Full time sessions |
|-----------------|-------------------|---|
| 8.45-11.45 | 12.30-3.30 | <p>8.45-11.45 morning session (3 hours)</p> <p>Children can go home for lunch or stay over lunchtime at a cost of £7.90 (£8.10 from September 2022), including a hot school lunch</p> <p>12:30 – 3:30 afternoon session (3 hours)</p> |

Any fees are payable in advance on a Monday for the following week.

Settling in

Part time sessions

All children will have a home visit from the nursery staff prior to their starting date or an in-person visit by the child and parents/carers while Coronavirus restrictions are in place. This helps the child to meet the adults that will work with them in their new environment and gives parents an opportunity to share any information about their child and ask any questions. You will be given a start date on this day.

The start date is determined by your child's age, the older children start first. We have three children starting in the morning and three children in the afternoon every week. When Coronavirus restrictions are not in place, parents are required to stay with their child until they are settled and happy. Initially, the hours may be adapted according to the child's needs and at the discretion of the staff.

Your child will be allocated a key worker within the first few weeks. More information will be given to you nearer the time.

Full time sessions

All full time children will settle as above within an AM or PM session. Once your child is settled, they will be able to stay for lunch and then for both the morning and afternoon session at the discretion of the staff.

On application, if we are over-subscribed, the Summerside Admissions Team will allocate places taking into account the following criteria, in order of priority:

- Children currently in our Nursery part-time applying for full-time places;
- Looked after children;
- Children with Education and Health Care Plans;
- Children with parents/carers who work at the school;
- Children with siblings in the school;

- Children whose home addresses are closest to the school, as calculated by google maps;

Families applying for full-time places will be given priority over families applying for part-time places;

Once the full-time places are all taken, we will keep a waiting list. Families will be considered for a part-time place.

Deadlines for applications:

For our September intake: 30th April

For our January intake: 30th September

For our April intake: 31st December

Although parents can request a full time place it does not mean that they will automatically be given one.

March 2022